

The Maritime Outreach Fund (MOF) is a public funding initiative where the Maritime and Port Authority of Singapore (MPA) collaborates with the community to bring maritime ideas to life. We aim to encourage ground-up development of the industry and fund projects that inspire people and help cultivate their interest in Singapore maritime.

### **Who can apply?**

We welcome individuals who are Singapore citizens or Permanent Residents (PRs), education institutions, organisations and interest groups to apply. Proposals that involve collaborations with foreigners are eligible, as long as the lead applicant is Singaporean or PR.

However, please note that education institutions have to be registered with the Singapore Ministry of Education and organisations must also be registered under the Registrar of Society (ROS); or Accounting & Corporate Regulatory Authority (ACRA).

### **How much funding can I get?**

Your application needs to be approved by MPA before you can commence work on your project. Successful applicants will be awarded funding the following manner:

- 1) The first **20%** of the total approved budget will be disbursed to you 30 days upon your acceptance of MPA's Offer;
- 2) The remaining **80%** of the total approved budget will be disbursed to you on a **reimbursement** basis, **after** the completion of the project. Your claims for reimbursement must be submitted within two (2) months of the date of completion of your project, and must be accompanied with proper documentation evidencing completion of the project and actual expenditure (e.g. statement of account, receipts, etc.).

Funding is capped at a maximum of \$30,000 per project.

### **What do we fund?**

- Third-party professional services (e.g. project development costs, event management fees, speaker fees in the form of honorarium, tokens of appreciation etc.
- Rental (e.g. rental of equipment and venue etc.)
- Marketing & Publicity (e.g. website hosting, poster design, social media marketing, videography, photography)
- Production costs (e.g. on-off artist fees, other associated production costs)
- Refreshments & Public transportation

### **... and not fund?**

- Fundraising efforts;
- Start-up costs or capital expenditure e.g. rental of property, registration fees, purchase of equipment, transportation vehicles, utilities etc.
- Any manpower-related costs e.g. admin personnel, event ushers etc.

### **Important**

- Please **read through the fund guidelines before submitting your application.**
- Do note that MPA reserves the right to reject items at its own discretion.
- Applicants have to declare funding received from other sources. We do not allow double funding.
- Applicants must be open to collaborate with MPA on their proposed project(s).

### **Who can apply?**

You will need the following details when filling up our grant application:

- Clear description of your project proposal with objectives, concept, target audience deliverables listed
- Applicants' particulars e.g. NRIC number, address, contact details
- Institutions/ Organisations details e.g.: registration or society registration number, company mailing address
- Project budget
- Project timeline
- Any other supporting documents

### **Other Questions**

#### **Will I retain my Intellectual Property (IP) rights to the project?**

Yes, you will retain the rights, however, MPA reserves the right to use funded projects for non-commercial and educational purposes. If there are plans to commercialise your project, a one-year moratorium has to be observed after project completion.

#### **If I have received funding for my project, can I still utilise the Maritime Outreach Fund?**

Yes, but only for items which fit our objectives and have not been funded. Kindly provide your current project funding details in your application. We will assess this on a case-by-case basis.

**What if I underspend my approved budget?**

As 80% of the funding is disbursed through reimbursement, we will only reimburse based on the actual costs incurred, calculated at the end of the project based on the submitted supporting documents.

**Can I apply the fund more than once?**

We only allow applicants to submit one project proposal at a time. If you wish to apply for a new project, please complete the approved project successfully before you do so.

**Will I be able to generate profit for my project?**

Projects supported by the Maritime Outreach Fund have to be non-profit in nature, and non-commercial in interest.